

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

JCPenney

[Company Address]
[City, State, Zip Code]

Dear JCPenney Customer Service,

Subject: Complaint Regarding [Briefly State the Issue]

I am writing to express my dissatisfaction with [describe the issue in detail, including dates, locations, and any relevant information].

Despite my attempts to [mention any previous communication or resolution efforts], the matter remains unresolved.

I believe a resolution would be [state what you would like to happen, e.g., a refund, replacement, etc.].

Please respond to my complaint at your earliest convenience. I hope to hear from you soon.

Thank you for your attention to this matter.

Sincerely,

[Your Name]