

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

JBL

[Company Address]
[City, State, Zip Code]

Dear JBL Customer Service,

I am writing to formally request a return for my JBL headphones, model [Model Number], purchased on [Purchase Date] from [Retailer/Website Name].

Unfortunately, I have experienced [briefly describe the issue, e.g., sound problems, connectivity issues, etc.]. Despite my attempts to troubleshoot the problem, it has persisted, leading me to believe that a return is necessary.

Per your return policy, I am enclosing [list any included items like the receipt, warranty information, original packaging, etc.]. I would appreciate your guidance on the return process and any necessary steps I need to take.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]