

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

JBL

[Company Address]  
[City, State, Zip Code]

Dear JBL Customer Service Team,

Subject: Complaint Regarding Malfunctioning JBL Speaker

I am writing to formally express my dissatisfaction with my JBL speaker, model [Model Number], which I purchased on [Purchase Date] from [Retailer Name]. Unfortunately, the speaker has recently begun to malfunction.

[Explain the specific issue with the speaker, e.g., it does not turn on, sound distortion, connectivity issues, etc. Provide details about when the issue started and any troubleshooting steps you have taken.]

Given the reputation of JBL for high-quality products, I am disappointed with this experience and would appreciate your assistance in resolving this matter. I kindly request either a replacement or a full refund.

Enclosed are copies of my purchase receipt and any relevant documentation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]