

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Sales Department  
JBL

[Company Address]  
[City, State, Zip Code]

Dear JBL Sales Team,

I hope this message finds you well. I am writing to inquire about your range of speakers, specifically the [specific model or product line] that I am interested in purchasing.

I would appreciate it if you could provide me with detailed information regarding pricing, availability, and any ongoing promotions.

Additionally, I would like to know more about the warranty and support services that accompany your products.

Thank you for your assistance. I look forward to your prompt response.

Best regards,

[Your Name]