```
**Eviction Notice Template**
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Tenant's Name]
[Tenant's Address]
[City, State, Zip Code]
Dear [Tenant's Name],
**Subject: Notice of Eviction**
This letter serves as formal notice of your eviction from the property
located at [Property Address]. As per the rental agreement, you are
hereby notified that you are required to vacate the premises within
[number of days, typically 30] days from the date of this notice.
**Reason for Eviction:**
[Specify reason - e.g., failure to pay rent, breach of lease terms]
Please ensure that all personal belongings are removed, and the property
is returned to its original condition by [final eviction date]. Failure
to vacate the property may result in legal action.
If you have any questions, please feel free to contact me at [Your Phone
Number] or [Your Email].
Sincerely,
[Your Name]
[Your Title, if applicable]
___
**Footer:**
[Your Business Name or Additional Contact Information]
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