

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Parole Board's Name]
[Parole Board's Address]
[City, State, Zip Code]

Dear [Parole Board Members/Specific Name if known],
I am writing to express my support for [Inmate's Name], who is scheduled for a parole hearing on [Date]. I have known [Inmate's Name] for [length of time] and can attest to their character, growth, and commitment to rehabilitation.

During their time in [Facility Name], I have witnessed [specific examples of positive behavior or actions]. [Inmate's Name] has taken significant steps towards personal development, including [mention any programs completed or skills learned].

I firmly believe that [Inmate's Name] is ready to reintegrate into society and will greatly contribute to [mention any community or family ties, employment potential, etc.]. I kindly ask that you consider their progress and the positive impact their release will have on their future and those around them.

Thank you for your time and consideration.

Sincerely,
[Your Name]