

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

To:

[JAMB Office Address]
[City, State, Zip Code]

Subject: Request for JAMB Registration

Dear [JAMB Official's Name or "To Whom It May Concern"],
I hope this letter finds you well. I am writing to express my intention to register for the Joint Admissions and Matriculation Board (JAMB) examination for the [Year] academic year.

My details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Examination Year: [Year]
- National Identification Number: [Your NIN]
- Phone Number: [Your Phone Number]
- Email Address: [Your Email Address]

I understand the importance of this examination for my educational future and am committed to completing the registration process as per the guidelines provided by JAMB.

Please inform me of the necessary steps to proceed with the registration and any additional information you may require.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]