

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

The Registrar
Joint Admissions and Matriculation Board (JAMB)
[Office Address]
[City, State, Zip Code]

Dear Registrar,

Subject: Request for JAMB Registration

I am writing to formally request assistance with my registration for the Joint Admissions and Matriculation Board (JAMB) examinations. My details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your DOB]
- State of Origin: [Your State]
- Examination Year: [Year of Examination]

I would appreciate if you could provide me with the necessary steps or guidance required for the registration process, as well as any deadlines that I should be aware of.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]