

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Organization/Institution Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Confirmation of JAMB Registration

I am writing to confirm my registration for the Joint Admissions and Matriculation Board (JAMB) examination for the year [Year]. Below are the details of my registration:

- Full Name: [Your Full Name]
- JAMB Registration Number: [Your Registration Number]
- Examination Type: [UTME/DIRECT ENTRY]
- Examination Date: [Date of Examination]
- Examination Center: [Center Name/Location]

I have completed all necessary steps for the registration process and have adhered to the guidelines set forth by JAMB. Should you require any further information or documentation, please feel free to contact me at the phone number or email address listed above.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]