

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate General of Japan]
[Consulate Address]
[City, State, Zip Code]

Dear Visa Officer,

I am writing to support my application for a tourist visa to Japan. My name is [Your Name], and I am a [Your Nationality] citizen currently residing in [Your Country]. I plan to visit Japan from [Start Date] to [End Date] for tourism purposes.

During my stay, I intend to explore various locations, including [List Major Places You Plan to Visit]. I have made accommodations at [Hotel/Accommodation Name] and have attached my reservation confirmation. I can assure you that I have sufficient financial means to support my trip, with a bank statement to prove my financial stability included in this application. Additionally, I have attached my travel itinerary and a letter from my employer confirming my leave of absence during my travel dates.

Thank you for considering my application. I am looking forward to the opportunity to experience the rich culture and beauty of Japan.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]