

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Judge's Name]
[Court's Name]
[Court's Address]
[City, State, Zip Code]

Dear Honorable Judge [Judge's Last Name],
Re: [Defendant's Name] - Sentencing Statement

I am writing to you regarding the upcoming sentencing of [Defendant's Name], who has been charged with [specific charges]. I wish to express my thoughts and provide context surrounding this case.

[Paragraph expressing your relationship to the defendant, e.g., "I am [Defendant's Name]'s [relationship, e.g., parent, sibling, friend, etc.]. I have known [him/her/them] for [duration] and have witnessed firsthand the impact of [his/her/their] actions."]

[Paragraph discussing the defendant's character, e.g., "Despite the mistakes [Defendant's Name] has made, I want to emphasize [his/her/their] positive qualities, such as [mention specific attributes, e.g., kindness, willingness to change, etc.]."]

[Paragraph mentioning any mitigating circumstances, e.g., "There were various factors that contributed to [his/her/their] actions, including [describe any relevant background, personal challenges, etc.]."]

[Paragraph expressing your hope for leniency, e.g., "I kindly urge you to consider a more rehabilitative approach rather than a long-term incarceration, so [Defendant's Name] has the opportunity to learn from this experience and contribute positively to society moving forward."]

Thank you for considering my statement. I hope it provides valuable insight into [Defendant's Name] and contributes to a fair sentencing decision.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]