

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Judge's Name]
[Court's Name]
[Court's Address]
[City, State, Zip Code]

Dear Honorable [Judge's Last Name],

I am writing to you regarding the upcoming sentencing of [Defendant's Name], who is facing charges for [briefly state the charges]. As [your relationship to the defendant], I have had the opportunity to witness [his/her/their] character and personal challenges throughout [his/her/their] life.

[Insert a paragraph detailing the defendant's background, positive qualities, and any relevant experiences that contribute to their character.]

I understand the severity of the situation and the impact of [his/her/their] actions. However, I sincerely believe that [Defendant's Name] has the potential for rehabilitation and growth. [You may include any suggestions for alternative sentences, community service, or rehabilitation programs that could support the defendant's recovery.]

Thank you for considering my perspective as you determine the appropriate sentence for [Defendant's Name]. I trust that you will make a fair and just decision.

Sincerely,
[Your Name]