

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate General of Japan]
[Consulate Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Letter of Intent for Japan Visa Application

I, [Your Full Name], am writing this letter to express my intent to apply for a visa to visit Japan. I am planning to travel from [start date] to [end date] for [purpose of travel, e.g., tourism, business meetings, cultural exchange].

During my stay in Japan, I intend to visit [list specific places], and I have made arrangements for accommodation at [name of hotel or accommodation]. I am also looking forward to experiencing the rich culture and heritage of Japan.

I assure you that I will adhere to all rules and regulations during my stay and will return to [your home country] before the expiration of my visa. Attached to this letter are the required documents to support my application, including my travel itinerary, proof of accommodation, and financial statements.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]