

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

To

The Principal

[School/College Name]
[School/College Address]
[City, State, Zip Code]

Subject: Application for Jharkhand Board Scholarship

Dear [Principal's Name],

I am writing to formally apply for the Jharkhand Board Scholarship for the academic year [Year]. I am currently a student in [Your Class/Grade] at [Name of School/College], and I have maintained a [Your Percentage or Grade] in my academic performance.

[Briefly explain your reason for applying for the scholarship, such as financial need, academic achievement, etc. Provide any relevant details to support your application.]

I have attached the required documents, including [List of Documents: e.g., application form, marksheets, income proof, etc.], for your consideration.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Class/Grade]