

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

To,

The Principal,

[School Name]

[School Address]

[City, State, Zip Code]

Subject: Submission of Project for [Subject Name]

Respected Sir/Madam,

I hope this letter finds you in good health. I am [Your Name], a student of [Class/Grade] at [School Name]. I am writing to formally submit my project on [Project Title] for [Subject Name].

The project aims to [brief description of the purpose of the project]. I have engaged in extensive research and have put in considerable effort to ensure that the project meets the guidelines provided by the Jharkhand Board.

I kindly request you to evaluate my work and provide your feedback. I am looking forward to your constructive criticism which will surely help me in my academic growth.

Thank you for your time and consideration.

Yours sincerely,

[Your Signature (if submitting in hard copy)]

[Your Name]

[Class/Grade and Roll Number]