

[Your Name]
[Your Position/Title]
[Your Institution/Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Committee
Jharkhand University
[University Address]
[City, State, Zip Code]

Dear Members of the Admissions Committee,

I am writing to recommend [Candidate's Name] for admission to [specific program or degree] at Jharkhand University. I have had the pleasure of knowing [him/her/them] for [duration] as [his/her/their relationship to you, e.g., professor, employer].

During this time, [Candidate's Name] has demonstrated [specific qualities or skills related to the program, e.g., diligence, creativity, leadership]. One instance that stands out is [specific example illustrating these qualities]. This experience gave me valuable insight into [Candidate's Name]'s abilities and character.

[Candidate's Name] not only excels academically but also [mention other strengths--e.g., involvement in extracurricular, volunteer work, etc.]. I truly believe that [he/she/they] will thrive in the environment at Jharkhand University and contribute positively to the academic community. I strongly support [Candidate's Name]'s application and am confident that [he/she/they] will make a significant impact.

Thank you for considering this recommendation.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Position/Title]
[Your Institution/Organization]