

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Bank/Lender's Name]
[Bank/Lender's Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

Subject: Request for Home Equity Refinance

I hope this letter finds you well. I am writing to formally request information regarding the refinance of my home equity loan.

Details of my current loan are as follows:

- Loan Account Number: [Your Loan Number]
- Property Address: [Your Property Address]
- Current Loan Amount: [Current Loan Amount]
- Current Interest Rate: [Current Interest Rate]

I would like to explore the possibility of refinancing my home equity loan to take advantage of [mention any reasons such as lower interest rates, cash-out options, etc.]. I believe that refinancing could benefit me by [briefly explain your reasons].

Could you please provide me with the necessary information on the refinancing process, including any documentation required, current interest rates, and potential fees? Additionally, I would appreciate an overview of any programs that may be available for my situation.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]