

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Scholarship Committee Name]  
[Organization/Institution Name]  
[Address]  
[City, State, Zip Code]

Dear [Scholarship Committee/Recipient's Name],

Subject: Application for [Name of Scholarship]

I hope this letter finds you well. I am writing to apply for the [Name of Scholarship] for the academic year [Year]. I am currently a [Your Current Year, e.g., "first-year student"] pursuing [Your Course/Program] at [Your Institution Name], Jharkhand.

[Paragraph 1: Introduce yourself and provide details about your academic background and achievements.]

[Paragraph 2: Explain your financial need and how the scholarship will help you achieve your goals.]

[Paragraph 3: Mention any extracurricular activities, volunteer work, or leadership roles you have undertaken that demonstrate your commitment and character.]

Thank you for considering my application. I am looking forward to the opportunity to further discuss my candidacy for this scholarship.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]