

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

To,

The Officer In-Charge,
Jharkhand Police Department,
[Police Station Name]
[Police Station Address]
[City, State, ZIP Code]

Subject: Request for Police Verification

Dear Sir/Madam,

I am writing to formally request a police verification for [briefly state the purpose, e.g., job application, passport application, etc.].

I am a resident of [Your Address], and my personal details are as follows:

- Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Identity Proof: [Type of ID, e.g., Aadhar Card, Voter ID, etc., and ID number]

Please let me know if there are any forms or fees required to process this request. I am willing to provide any additional information or documents needed for verification.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]