

[Your Name]
[Your Position]
[Your Department/Organization Name]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

The Officer In-Charge
Jharkhand Police

[Police Station Name]
[Station Address]
[City, State, Zip Code]

Subject: Endorsement Letter

Dear [Officer's Name],

I am writing to formally endorse [Name of the Individual/Organization]
for [specific purpose, e.g., community service project, event, etc.].

[Provide a brief introduction of the individual/organization and their
relevance to the community and/or the police department.]

[Explain the context and importance of the endorsement, including any
specific projects or involvement with the police.]

I am confident that [Name] will contribute positively and uphold the
values of cooperation and community safety.

Thank you for considering this endorsement. If you need any further
information, please feel free to contact me.

Sincerely,

[Your Signature (if sending a printed copy)]
[Your Printed Name]
[Your Position]