

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[Organization/Institution Name]
[Address]
[City, State, Zip Code]

Dear [Scholarship Committee Name or Specific Contact Person],
I hope this letter finds you well. My name is [Your Name], and I am [a
brief introduction about yourself, including your current academic status
and institution].

I am writing to inquire about the JGP Scholarship for [specific program
or field if applicable] as I am very interested in applying. I would
appreciate it if you could provide me with further details regarding the
eligibility criteria, application process, and any other pertinent
information that may assist me in my application.

Thank you for your time and assistance. I look forward to your response.
Sincerely,
[Your Name]