

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Title/Position]  
[Organization/Institution Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to apply for the JGP Scholarship, as I am eager to advance my education in [Your Field of Study] and believe that your support would be invaluable for my academic journey.

[Paragraph 1: Introduce yourself and provide a brief background about your education and current situation. Mention how you found out about the scholarship.]

[Paragraph 2: Explain your academic achievements, goals, and how the scholarship will help you. Discuss your passion for your field and any relevant experiences.]

[Paragraph 3: Describe any extracurricular activities, volunteer work, or leadership roles that demonstrate your commitment and character. Mention how these experiences have shaped you.]

[Paragraph 4: Conclude with a strong statement of why you deserve the scholarship and how it will help you achieve your future plans. Thank the committee for considering your application.]

Sincerely,

[Your Name]