

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Manager's Name]

IyF TV

[Company Address]
[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at IyF TV, effective [last working day, typically two weeks from the date above].

I have thoroughly enjoyed my time at IyF TV and appreciate the opportunities I have had to grow professionally and personally. Thank you for your support and guidance throughout my tenure.

I am committed to ensuring a smooth transition and will do everything possible to wrap up my duties before my departure.

Thank you once again for everything. I hope to stay in touch, and I wish IyF TV continued success.

Sincerely,
[Your Name]