

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Organization's Name]
[Organization's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to recommend [Applicant's Name] for the IWA application. I have had the pleasure of knowing [him/her/them] for [duration] as [his/her/their] [relationship to applicant, e.g., supervisor, professor, etc.].

During this time, [Applicant's Name] has consistently demonstrated [mention specific skills, qualities, or experiences relevant to IWA]. [Provide an example of the applicant's work, achievements, or initiatives that highlight their capabilities].

[Applicant's Name] is also [mention additional qualities, such as leadership, teamwork, adaptability, etc.]. [Give an example that illustrates these traits].

I wholeheartedly support [Applicant's Name]'s application for the IWA and am confident [he/she/they] will make a positive contribution to your program. Please feel free to contact me at [your phone number] or [your email address] if you require any further information.

Sincerely,

[Your Name]
[Your Position]
[Your Organization]