

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Organization's Name]
[Organization's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in applying for the [specific position or program] with the International Water Association (IWA). With a background in [your field of expertise], and a strong passion for sustainable water management, I believe I would be a valuable addition to your team.

In my previous experience at [Your Previous Organization], I [describe relevant experience, achievements, and skills]. This experience has equipped me with [mention any specific skills or knowledge relevant to the position/program].

I am particularly drawn to this opportunity because [explain why you are interested in the IWA and how it aligns with your career goals or values]. I am excited about the possibility of contributing to [mention specific projects or initiatives of IWA that interest you].

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the goals of the International Water Association.

Sincerely,
[Your Name]