

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Organization's Name]  
[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to apply for the [specific program or position name] at the International Water Coalition (IWC). With a background in [your field or relevant experience], I am eager to contribute to your mission of [specific mission or goal of IWC].

[In this paragraph, briefly explain your qualifications and relevant experiences that align with the goals of IWC. Mention any specific skills or achievements.]

I am particularly drawn to [specific projects or values of IWC], and I believe that my skills in [mention relevant skills] will allow me to make a meaningful impact in this role.

Thank you for considering my application. I look forward to the opportunity to further discuss my candidacy.

Sincerely,

[Your Name]