

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Title]  
[Clinic/Hospital Name]  
[Clinic/Hospital Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request emotional support for my upcoming IVF transfer scheduled for [date]. As we approach this significant step in our journey towards parenthood, I acknowledge the emotional toll this process may take on both myself and my partner.

I am seeking assistance in providing the necessary emotional support resources that may help us navigate the challenges ahead. This could include counseling services, support groups, or any other programs that your clinic offers to patients undergoing IVF.

We greatly appreciate the expertise and compassion that your team has shown us thus far, and we believe that additional emotional support will enhance our overall experience during this pivotal time.

Thank you for considering our request. I look forward to your guidance on how we can obtain the support we need.

Warm regards,

[Your Name]  
[Your Partner's Name (if applicable)]