

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Clinic/Hospital Name]
[Clinic/Hospital Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Request for IVF Treatment

I hope this letter finds you well.

I am writing to formally request an IVF (In Vitro Fertilization) treatment to assist my partner and me in our journey to parenthood.

[Briefly introduce yourself and your partner, including any relevant medical history or circumstances that have led to this request.]

After careful consideration and consultation with our healthcare providers, we believe that IVF is the best option for us.

[Include any necessary details about previous treatments, tests, or consultations that support your request.]

We would appreciate your guidance on the next steps to initiate this process, including any required assessments, financial information, and timelines.

Thank you for your attention to our request. We look forward to your prompt response.

Sincerely,

[Your Name]

[Partner's Name] (if applicable)