

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request funding assistance for in vitro fertilization (IVF) treatment, which I cannot afford on my own.

My partner and I have been [briefly explain your journey with infertility, e.g., trying to conceive for X years, any medical conditions diagnosed, previous treatments undertaken]. After extensive consultations with our healthcare providers, we have determined that IVF is our best option to achieve a successful pregnancy. The estimated cost for this treatment is [insert amount], which includes [list what is included in the cost, e.g., medication, procedures, consultations].

While we are exploring various financing options, we find ourselves in need of additional support to make this dream a reality. [Optional: Include a personal story about your desire to have children and how this funding could transform your life].

We are reaching out to your organization because [mention why you chose them, such as their dedication to supporting families or previous success stories]. We believe that with your help, we can take the necessary steps towards expanding our family.

Thank you for considering our request. I am more than willing to provide any additional information you may need or discuss this matter further.

Sincerely,
[Your Name]