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**JDA Jaipur Allotment Letter Template**
**Jaipur Development Authority**
**[JDA Logo]**
**Address: [JDA Office Address] **
**Phone: [JDA Contact Number] **
**Website: [JDA Website URL]**
**Allotment Letter**
**Date: [DD/MM/YYYY] **
**Allotment No: [Allotment Number] **
**To, **
**[Allottee's Name] **
**[Allottee's Address]**
**[City, State, Zip Code] **
**Subject: Allotment of Plot/Flat in [Project Name] **
Dear [Allottee's Name],
We are pleased to inform you that you have been allotted a plot/flat as
per the details mentioned below:
**1. Project Name: ** [Project Name]
**2. Plot/Flat No: ** [Plot/Flat Number]
**3. Area: ** [Size in sq. ft./sq. m.]
**4. Location: ** [Location/Zone]
**5. Allotment Amount:** [Amount in INR]
**6. Payment Schedule:** [Details of payment schedule]
**Terms and Conditions:**
1. The allottee is required to complete the payment as per the payment
schedule mentioned above.
2. The allotment is subject to the compliance of all legal and regulatory
requirements.
3. [Additional terms and conditions]
Please carry this letter along with valid ID proof for further processing
and verification at the JDA office.
We congratulate you on this allotment and look forward to your timely
cooperation.
Thank you.
**Yours sincerely, **
**[Authorized Signatory Name] **
**[Designation] **
**Jaipur Development Authority**
**[Footer with JDA Contact Information]**
**Email: [JDA Email Address]**
**Website: [JDA Website URL]**
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