

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[To]

The Director

Jaipur Development Authority (JDA)

[Office Address]

Jaipur, Rajasthan

Subject: Application for Allotment of [Property/Plot/Flat]

Dear Sir/Madam,

I, [Your Name], son/daughter of [Father's Name], am writing to formally apply for the allotment of [mention the type and location of property, e.g., "plot number 12-A in Scheme XYZ"] as per the recent online application invitation by JDA.

Details are as follows:

1. ****Applicant's Details:****

- Name: [Your Name]
- Age: [Your Age]
- Gender: [Your Gender]
- Occupation: [Your Occupation]
- Nationality: [Your Nationality]

2. ****Property Details:****

- Type of Property: [Residential/Commercial]
- Location: [Specify location]
- Size: [Mention size/area]
- Application ID: [If applicable]

3. ****Supporting Documents:****

- Aadhar Card Copy
- Address Proof
- Income Proof
- Any other relevant documents

I hereby confirm that the information provided is correct to the best of my knowledge. I kindly request you to process my application and allot me the desired property at your earliest convenience.

Thank you for your attention to this matter. I look forward to your positive response.

Yours sincerely,

[Your Signature (if submitting a hard copy)]

[Your Name]

[Your Designation (if applicable)]