

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

The Director,
Jaipur Development Authority (JDA),
[Office Address],
Jaipur, Rajasthan,
[Pin Code]

Subject: Application for Allotment of Plot/Residential Space

Dear Sir/Madam,

I am writing to formally request the allotment of a [type of property, e.g., residential plot] as per the guidelines provided by the Jaipur Development Authority. Below are the necessary details regarding my application:

1. ****Applicant Details****:

- Name: [Your Name]
- Father's/Husband's Name: [Name]
- Age: [Your Age]
- Occupation: [Your Occupation]
- Address: [Your Address]
- Contact Number: [Your Phone Number]

2. ****Details of Property Requested****:

- Plot Number (if applicable): [Plot Number]
- Location: [Location of the Plot]
- Size: [Size of the Plot]

3. ****Documents Attached****:

- Proof of Identity (Aadhar Card, PAN Card, etc.)
- Address Proof (Utility Bill, Rent Agreement, etc.)
- Income Proof (Salary Slip, IT Return, etc.)
- Other relevant documents (if any)

I understand that the allotment is subject to the availability of plots and compliance with your terms and conditions. I assure you that I will fulfill all necessary requirements and make the payment in a timely manner upon receiving the allotment.

Thank you for considering my application. I look forward to your positive response.

Yours sincerely,

[Your Signature (if submitting a hard copy)]

[Your Printed Name]

[Your Designation (if applicable)]