

[Your Name]
[Your Title]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[International Union for Conservation of Nature (IUCN)]
[Recipient's Address]
[City, State, Zip Code]
Dear [Recipient's Name],
Subject: Letter of Intent for [Project/Initiative Name]
I am writing on behalf of [Your Organization's Name] to express our intent to collaborate with IUCN on [briefly describe the project or initiative].
[Provide a brief overview of the project, including objectives, significance, and potential outcomes].
We believe that this initiative will [explain how the project aligns with IUCN's mission and goals]. Our team is committed to [mention any previous related work, partnerships, or successes].
We request a meeting to discuss this proposal further and explore potential synergies. We are excited about the prospect of working together to [mention the ultimate goal of the project].
Thank you for considering our proposal. We look forward to your positive response.
Sincerely,
[Your Name]
[Your Title]
[Your Organization]