

[Your Name]
[Your Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[IUCN Office/Department]
[Office Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Request for Funding Support for [Project Title]

I am writing to you on behalf of [Your Organization] to seek funding support from the International Union for Conservation of Nature (IUCN) for our project titled [Project Title]. This initiative aims to [briefly describe the goals and significance of the project].

As outlined in our project proposal (attached), we aim to [provide details about the project, including objectives, target audience, and expected outcomes]. With IUCN's reputed commitment to environmental conservation, we believe that your support will be instrumental in achieving our project's goals.

We are asking for a funding amount of [specific amount] to help cover [list specific costs or resources, such as personnel, equipment, or community outreach]. Contributions from IUCN would not only enhance our project's feasibility but also align with your strategic priorities of [mention IUCN's relevant goals or initiatives].

We are committed to transparency and would provide detailed reports on the use of funds and project progress. We would be grateful for the opportunity to further discuss how this project aligns with IUCN's objectives.

Thank you for considering our request. We look forward to the possibility of collaborating with IUCN to make a positive impact on [mention specific region, species, or ecosystem].

Warm regards,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Position]

[Your Organization]

[Attachment: Project Proposal]