

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Admissions Office
Indiana University
[University Address]
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to inquire about the application guidelines for Indiana University. I am eager to learn more about the necessary steps and requirements to submit a successful application for the [specific program or major].

Could you please provide me with detailed information regarding the following aspects?

1. Application deadlines
2. Required documents (transcripts, test scores, letters of recommendation)
3. Any specific eligibility criteria or prerequisites
4. Application fees and payment options

Thank you for your assistance. I look forward to your prompt response and hope to join the Indiana University community soon.

Sincerely,
[Your Name]