

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate General of Italy]
[Consulate Address]
[City, State, Zip Code]
Subject: Application for Italian Work Visa
Dear Sir/Madam,

I am writing to formally apply for a work visa to Italy. I have received a job offer from [Company Name] in [City, Italy] for the position of [Job Title]. My employment is scheduled to commence on [Start Date].

I have attached all required documents as per the guidelines, including:

- A completed visa application form
- My valid passport
- Job offer letter from [Company Name]
- Proof of accommodation in Italy
- [Any other relevant documents]

I kindly ask for your assistance in processing my application at your earliest convenience. I am looking forward to contributing my skills and expertise in Italy.

Thank you for your attention to my application.

Sincerely,
[Your Name]