

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate General of Italy]
[Consulate Address]
[City, State, Zip Code]

Subject: Visa Sponsorship Application for [Applicant's Name]

Dear Sir/Madam,

I am writing to formally sponsor [Applicant's Name], born on [Applicant's Date of Birth], who resides at [Applicant's Address], for a visa to visit Italy. I am a [Your Status in Italy, e.g., citizen, permanent resident] living in [Your City, Italy] and I am committed to ensuring that [Applicant's Name] has a safe and enjoyable stay in Italy.

During their visit from [Proposed Start Date] to [Proposed End Date], [Applicant's Name] will be staying at my residence located at [Your Address]. I will take full responsibility for their accommodation, travel expenses, and any other financial obligations that may arise throughout their stay.

Attached to this letter, you will find:

1. A copy of my identification (passport/residence permit)
2. Proof of my financial means (bank statements, pay slips, etc.)
3. A detailed itinerary of [Applicant's Name]'s visit

I kindly request that you consider this sponsorship and grant [Applicant's Name] the necessary visa to visit Italy. Should you require any additional information or documentation, please feel free to contact me at the provided email address or phone number.

Thank you for your attention to this matter.

Sincerely,

[Your Signature]
[Your Typed Name]