

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]  
Subject: Application for Italy Visa

Dear Sir/Madam,

I am writing to formally apply for a visa to visit Italy. I am planning to travel from [start date] to [end date] to experience the rich culture and history of your beautiful country.

I am a [Your Nationality] citizen currently residing in [Your Country]. I can provide all necessary documents including my passport, travel itinerary, proof of accommodation, and financial means to support my stay in Italy.

Please find enclosed the following documents:

1. Completed visa application form
2. Passport-sized photographs
3. Copy of my passport
4. Travel itinerary
5. Proof of accommodation
6. Proof of financial means

I kindly request you to consider my application and grant me the visa to visit Italy. Thank you for your attention to my request. I look forward to your positive response.

Yours sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]