

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the IT internship position at [Company's Name] as advertised on [where you found the internship listing]. I am currently pursuing a [Your Degree] at [Your University] and have developed a strong foundation in information technology through my coursework and practical experiences.

During my studies, I have gained skills in [specific technologies or skills relevant to the internship, e.g., programming languages, database management, network security]. I successfully completed a project on [briefly describe a relevant project or experience], which enhanced my problem-solving abilities and my capability to work collaboratively in a team setting.

I am particularly drawn to [Company's Name] because of [specific reason related to the company or its projects/initiatives], and I believe that my background in [specific skills or experience] aligns well with the goals of your team. I am eager to apply my skills and learn from the experienced professionals at [Company's Name].

I have attached my resume for your consideration. I would appreciate the opportunity to discuss my application further and explore how I can contribute to your team. Thank you for considering my application. I look forward to the possibility of interviewing for this exciting opportunity.

Sincerely,  
[Your Name]