

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the [specific job title] position at [Company's Name] as advertised on [where you found the job listing]. As a recent graduate with a [degree] in [your major] from [your university], I am excited about the opportunity to contribute to your team with my skills and enthusiasm for technology.

During my time at [your university], I gained hands-on experience with [specific tools, programming languages, or technologies relevant to the job]. My [mention any relevant project, internship, or experience] has equipped me with a strong foundation in [specific skills or concepts related to the job]. I am particularly drawn to [Company's Name] because of [something specific about the company or its projects], and I am eager to be part of a team that [describe the company's mission or values that resonate with you].

I am a quick learner, a team player, and I have a passion for problem-solving, which I believe would allow me to make a meaningful contribution to your team. I am looking forward to the opportunity to further discuss how my background and skills align with the needs of [Company's Name]. Thank you for considering my application. I hope to discuss my application in further detail and am looking forward to the possibility of contributing to your esteemed company.

Sincerely,
[Your Name]