

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate General of Japan]
[Consulate Address]
[City, State, Zip Code]

Dear Sir/Madam,

I am writing to apply for a work visa to Japan as I have recently accepted a job offer from [Employer's Company Name] for the position of [Job Title]. I am excited about the opportunity to contribute to [Company's Name] and immerse myself in the Japanese work culture. I have attached the required documents, including my passport, visa application form, employment offer letter, and any other relevant paperwork. My expertise in [Your Field/Industry] and fluency in [Languages Spoken] will enable me to be a valuable asset to the team. Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]