

[Your Name]
[Your Address]
[City, Postal Code]
[Email Address]
[Phone Number]
[Date]

[Tenant's Name]
[Tenant's Address]
[City, Postal Code]

Dear [Tenant's Name],

RE: Notice of Rent Increase

I hope this letter finds you well. I am writing to formally notify you of an increase in your rent for the property at [Property Address].

As per the terms of our tenancy agreement, I am providing you with [XX] days' notice of this change. The new rent amount will be [New Rent Amount], effective from [Effective Date].

The increase is in line with current market rates and reflects [brief reason for the increase, e.g., rising maintenance costs, property improvements, etc.].

Please feel free to reach out if you have any questions or would like to discuss this change further. Thank you for your understanding.

Warm regards,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Position, if applicable]

[Your Contact Information]