

[Your Name]
[Your Address]
[City, Postcode]
[Email Address]
[Phone Number]
[Date]

[Tenant's Name]
[Tenant's Address]
[City, Postcode]

Dear [Tenant's Name],

RE: Notice of Rent Increase

I hope this message finds you well. I am writing to inform you of a forthcoming increase in your rent for the property located at [Property Address].

As of [Effective Date], your monthly rent will increase from [Current Rent Amount] to [New Rent Amount]. This decision has been made after careful consideration and is in accordance with the terms of your tenancy agreement.

Please note that this increase will be reflected in your rent payment starting from [Next Payment Due Date]. If you have any questions or concerns regarding this adjustment, feel free to reach out to me directly at [Your Phone Number] or [Your Email Address].

Thank you for your understanding.

Sincerely,

[Your Name]
[Your Title/Position, if applicable]
[Property Management Company Name, if applicable]