

[Your Name/Your Company Name]

[Your Address]

[City, Postcode]

[Email Address]

[Phone Number]

[Date]

[Tenant's Name]

[Tenant's Address]

[City, Postcode]

Dear [Tenant's Name],

RE: Notice of Rent Increase

I hope this message finds you well. I am writing to inform you that, effective from [date of rent increase], your monthly rent will be increased to [new rent amount] per month. This adjustment is in accordance with our rental agreement and local regulations.

The new rental amount will be reflected in your [next payment due date]. Should you have any questions or concerns regarding this change, please feel free to reach out to me.

Thank you for your understanding.

Best regards,

[Your Name]

[Your Position, if applicable]

[Your Company Name, if applicable]