

[Your Name]  
[Your Address]  
[City, Postcode]  
[Email Address]  
[Phone Number]  
[Date]

[Tenant's Name]  
[Tenant's Address]  
[City, Postcode]

Dear [Tenant's Name],

RE: Rent Increase Notice

I hope this message finds you well. I am writing to inform you that, as per our tenancy agreement and in accordance with the relevant legislation, I will be increasing your rent.

Effective from [effective date of rent increase], your new monthly rent will be [new rent amount]. This increase is necessary due to [brief explanation of reason for increase, e.g., rising property costs, market rates, etc.].

Please let me know if you have any questions or wish to discuss this matter further.

Thank you for your understanding.

Best regards,

[Your Name]  
[Your Position, if applicable]  
[Your Signature, if sending a hard copy]