

[Your Name]
[Your Address]
[City, Postcode]
[Email Address]
[Date]

[Tenant's Name]
[Tenant's Address]
[City, Postcode]

Dear [Tenant's Name],

Subject: Notice of Rent Increase

I hope this letter finds you well.

I am writing to formally notify you of an increase in your rent for the property located at [Property Address]. In accordance with your tenancy agreement and the relevant laws regarding rental increases, the new rent amount will be [New Rent Amount] per month, effective from [Effective Date].

This increase is necessary due to [brief explanation, e.g., rising maintenance costs, market rate adjustments, etc.]. Your new rent will be due on [Due Date] as per our agreed payment schedule.

Should you have any questions or wish to discuss this increase further, please do not hesitate to reach out to me.

Thank you for your understanding and cooperation.

Best regards,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Contact Information]

[Your Position, if applicable]