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[Your Name]
[Your Address]
[City, Postcode]
[Email Address]
[Phone Number]
[Date]
[Landlord's Name]
[Landlord's Address]
[City, Postcode]
Dear [Landlord's Name],
Subject: Request for Rent Adjustment
I hope this letter finds you well. I am writing to formally request a
review of my current rent for the property located at [Property Address].
Given the changes in the local housing market and my financial
circumstances, I would like to propose an adjustment to the rent amount.
My current rent is [Current Rent Amount], and I would like to request a
new rent of [Proposed Rent Amount].
I appreciate your consideration of this request and would be happy to
discuss this matter further at your earliest convenience.
Thank you for your attention to this matter.
Sincerely,
[Your Name]
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[Your Signature (if sending a hard copy)]