

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to provide you with the results of the IQ test conducted on [date of assessment].

The assessment was conducted in a controlled environment, and I am pleased to inform you that your overall IQ score is [insert score]. This score is categorized as [insert category, e.g., "above average," "average," "below average"], which indicates [brief explanation of what this score implies].

Additionally, your performance across various sections of the test was as follows:

- Verbal Reasoning: [score/description]
- Quantitative Reasoning: [score/description]
- Abstract Reasoning: [score/description]

Should you have any questions regarding your results or if you would like to discuss the implications further, please do not hesitate to reach out.

Thank you for your cooperation during the assessment process.

Sincerely,

[Your Name]
[Your Job Title/Position]
[Your Organization]