

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Institution/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request clarification regarding my recent IQ test results, which were administered on [Date of Test]. I appreciate the effort and professionalism demonstrated during the testing process, and I would like to ensure that I fully understand my results.

Specifically, I would like to inquire about the following aspects:

1. The interpretation of my overall score and what it signifies in relation to the norms.
2. Details regarding my performance in specific cognitive areas measured by the test.
3. Any additional resources or reports that could provide further insights into my results.

Understanding these points will be immensely helpful for me in evaluating my cognitive strengths and areas for improvement. I would appreciate any information or explanations that you could provide at your earliest convenience.

Thank you for your attention to my request. I look forward to your prompt response.

Sincerely,

[Your Name]