

Subject: Assistance Required: IP Address Issue

Dear [Recipient's Name],

I hope this message finds you well. I am writing to bring to your attention an issue we are currently experiencing with our IP address assignment.

Since [date or time period], we have noticed that [describe the specific issue, e.g., our devices are unable to connect to the network, experiencing intermittent connectivity, etc.]. This has caused [explain the impact, e.g., disruptions in service, inability to access certain applications, etc.].

We have attempted the following troubleshooting steps [list steps taken, e.g., restarting devices, checking network configurations, etc.], but the issue persists.

Could you please provide assistance in resolving this matter? We would appreciate any guidance you can offer, or if possible, a quick review of our IP configuration.

Thank you for your attention to this urgent issue. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]